

Action Taken Report on Feedback (ATR)

Institution Name: R R Mehta College of Science and C L Parikh College of Commerce, Palanpur

Academic Year: 2024-25

Prepared By: Feedback Committee

1. Feedback Sources

- Teachers' Feedback on Institution
- Students' Feedback (On teachers, syllabus, administration, infrastructure, etc.)

2. Key Observations

a) Teachers' Feedback

- 61% rated the institution at the highest-grade point (5).
- 25% gave Grade Point 4.
- Very few (less than 5%) gave lower ratings.
 - ☛ Overall feedback Indicates that **teachers are satisfied with institutional support.**

b) Students' Feedback

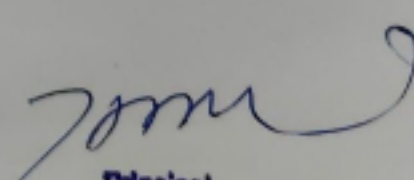
- 42% gave the highest rating (5), 21% rated 4.
- 17% were neutral (3).
- 20% (ratings 1 & 2) expressed dissatisfaction.
 - ☛ Overall feedback Indicates that **students are satisfied with performance of teachers.**

c) Issues Identified

- Higher student-teacher ratio.
- Lack of sufficient classrooms and infrastructure.
- Lack of office staff.
- Limited facilities affecting teaching-learning quality.

01.25/8/2025




Principal
R. R. Mehta College of Science &
C. L. Parikh College of Commerce
PALANPUR - 385001.

3. Action Taken by the Institution

Issue Identified	Action Taken
High Student-Teacher Ratio	Proposal sent for recruitment of additional faculty; workload redistributed; tutorial and mentoring sessions introduced.
Lack of Classrooms	Proposal for new classrooms submitted to management; temporary measures taken by optimizing classroom schedules.
Lack of Office Staff	Request placed with management for recruitment of additional administrative staff; interim arrangements made by redistributing clerical tasks among existing staff and using digital record-keeping to reduce manual workload.
Student Dissatisfaction (20%)	Regular interaction sessions with students initiated; grievance redressal strengthened; counselling sessions introduced.
Infrastructure Improvements	Management has allocated budget for upgrading classrooms, furniture, and ICT facilities.
Communication Gap	Feedback reports shared with students and staff; action plan communicated for transparency.

4. Future Plans

- Recruit additional faculty and office staff to ensure smooth academic and administrative functioning.
- Complete construction/renovation of classrooms within the upcoming academic year.
- Increase use of ICT-enabled teaching and office management systems.
- Strengthen continuous feedback mechanism (annual).
- Enhance student support services (mentoring, counselling, career guidance).
- Remedial classes will be organized for students who are weak in studies.

5. Conclusion

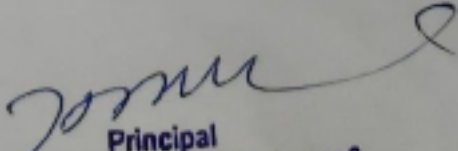
The feedback analysis highlights that **teachers are highly satisfied**, while **students expressed concerns mainly due to infrastructural and administrative shortcomings rather than teaching quality**. The institution has already initiated corrective measures and will continue to strengthen academic, administrative, and infrastructural support for holistic development of the students.

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Date:



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